

## PYP Exhibition Mentor/Group Role Description 2013

The role of a mentor is to help students reach their goals by acting as a guide and resource and monitoring their progress. This year's exhibition is not a focus on fundraising but on advocating and assisting.

---

**Exhibition Day and Evening is on Wednesday April 24<sup>th</sup>.**

---

### MENTOR RESPONSIBILITIES

- Groups are to meet with mentors approximately once a week **during the exhibition process.** (March 11<sup>th</sup> – April 26<sup>th</sup>)
- Mentors please take minutes of meetings, and Cc all group members and teachers.
  - Please include anecdotal notes of the group's progress and individual performance – to teachers ONLY
- Mentor to monitor group progress via the blog. **Please comment on blog entries at least once per week.**
- Communicate areas of **strength, weakness and improvement** – for example **quality of content, incomplete work, grammar, spelling or punctuation. Suggest changes that could be made in class time or at home.**
- Mentors are not involved in formal assessments of the students but are encouraged to give feedback to the students and teachers.
- Assist students with their time management.**
- Remind students to **reflect in their Exhibition Blogs about the process** they are going through and also reflect on their use of the Transdisciplinary skills.
- Let the homeroom teacher know of successes or concerns as they arise by email.**
- Cc Homeroom teacher on **all email** correspondence. It is the responsibility of the Grade 5 students to check their email every morning

### STUDENT RESPONSIBILITIES

- Students are responsible for **contacting mentors and organising meetings.**
- Make your **goals/aims clear** for your mentor.
- Provide the link to your group exhibition blog and calendar.
- Consistently update your blog with reflections and information about what you are doing each week.
- Edit other group member's posts for quality of content, incomplete work, grammar, spelling and punctuation.
- Give your Mentor **a copy of your class timetable.**
- Come prepared** to each meeting; bring evidence of what you have been working on.
- Electronically post the minutes you receive from your mentor onto your blog.
- Ask your mentor questions** and seek help when it is needed.
- Cc homeroom teacher on **ALL** email correspondence.

### Grade 5 Homeroom teachers:

Sue Ballard (5B), Jan Bindon (5J), Toni Favilli (5F), Leah Ittner (5L), Ryan Moran (5M)

